PA Classics Winter College Showcase
Girls Weekend 2024

In preparation for the upcoming PA Classics Winter College Showcase – Girls Weekend, held on December 14-15, 2024, below you will find an operational timeline of events and supporting information. Please read through this document carefully to familiarize yourself with the important dates and actions that occur prior to the start of the Winter College Showcase on December 14th.

- Application Deadline: Wednesday, November 10th at 10:00pm ***Variable deadline based on payment option***
  - An applicant who wants to utilize the "pay by check" option must apply by Sunday, November 3rd, so that a check can be mailed, and received, by the event on Monday, November 11th. The "pay by check" application option will be eliminated online on Monday, November 4th.
  - An applicant who is using the "pay by credit card" option has until Sunday, November 3rd at 10:00pm to apply, as credit cards are taken electronically with the application.

- Payment of Entry Fees: Due at time of application via check, or credit card.
  - Payment by check is due to the PA Classics mailing address (118 Doreen Drive, Hummelstown, PA. 17036) by no later than Monday, November 11th, 2024.
  - Only teams that have paid their entry fees in full are eligible for acceptance.
  - Teams who initially selected "pay by check" but have not done so, and are close to the deadline of November 10th, may have their application switched over to "pay by credit card" by contacting Tournament Administrator Brittney Jakobson. bjakobson@paclassics.org

- Provisional Acceptance List: Posted by Wednesday, November 13th at 10:00pm

- Preliminary Flights & Brackets: Posted by Tuesday, November 19th at 10:00pm

- Flight & Bracket Appeals:
  - Teams who believe they have been mis-flighted have until <u>Thursday, November 21st at 12:00pm</u> to email the tournament regarding placement and requesting a potential change.
  - A new, and separate email should be generated and sent to both Mike Henning and Brittney Jakobson with the Subject Line of that email including your team's name, age group, and gender.
    - EXAMPLE: FC Salzburg United, 2007, Female
    - mikehenning@paclassics.org , bjakobson@paclassics.org
  - Supporting evidence is required for why you are requesting a review of your placement or to move into a different flight.
    - Please do not reference GotSoccer/GotSport points.
    - Please focus on head-to-head matchups and your events played record.
    - Reference any special circumstances that are not present in your application
  - Within the event application you were asked to list the flight you would prefer. It is a request, not a guarantee, of final flight placement. Your selection is used only as a guideline for bracket placements. The level of all applications comparative to your application is a strong determining factor in where teams are placed as we strive to find competitive balance, and new opponents, for every team.

- Coaching Conflicts: Due by Sunday, November 24th at 10:00pm
    - Any coach that has two in the event and would like assistance with trying to minimize conflicts will need to complete the Winter College Showcase Coaching Conflict Resolution Form.
    - The form is available on the Winter College Showcase, right side menu bar.
    - We cannot guarantee the elimination of coaching conflicts. We will do whatever we can to resolve your listed conflicts, but it may not always be possible to meet these requests.
    - Coaching conflict resolution is for individuals who are registered as the Head Coach of more than one team participating in the Winter College Showcase (as shown in the official team GotSport account) only. Coaching conflict resolution for Assistant Coaches is not possible.
    - We will be unable to arrange schedules for coaches with 3 teams in the same event. Given the restrictions on game times, field locales, and possible travel time, scheduling all 3 teams with no conflicting game times is not possible.

- Schedules: Posted by Tuesday, December 3rd at 10:00pm

- Online Team Registration & E-Waivers: Due by Tuesday, December 3rd at 12:00 - noon.
    - There are two (2) documents that must be uploaded into your team GotSport account. You will need to log back into your Winter College Showcase team application and add these PDF documents into the account. Instructions on how to accomplish this are posted on the Winter College Showcase website, right side menu bar, titled "Online Team Check-In & Waivers".
        - Official Roster
        - Player Passes
    - There is one (1) online E-Waiver Document.
        - This is an online, e-signature document.
            - Every participating player, coach, and team manager must complete this.
            - This is to be signed by parents for minors participating, or by the participant themselves if they are 18 years of age and older.
            - The E-Waiver is available on the event website, under the "Online Team Check-In & E-Waivers" tab on the right-side menu bar.

        - **NO PLAYER WILL BE PERMITTED TO PLAY WITHOUT COMPLETION OF THE E-WAIVER. TEAMS FOUND TO HAVE USED PLAYERS WHO HAVE NOT COMPLETED THE WAIVER ARE SUBJECT TO FOREFITURE OR ALL MATCHES BY A 0-2 SCORELINE, OR ANOTHER PENALTY, AT THE DISCRETION OF THE TOURNAMENT DIRECTOR(S) OR COMMITTEE.**

- Showcase Starts: Saturday, December 14th at 8:00am.